

# UCCSN Board of Regents' Meeting Minutes January 6-7, 1962

1-06-1962

Pages 137-163

UNIVERSITY OF NEVADA

BOARD OF REGENTS

January 6, 1962

The Board of Regents met in room 112, Grant Hall, Nevada Southern Regional Division, on Saturday, January 6, 1962. Present: Regents Anderson, Arnold, Broadbent, Crumley, Elwell, Germain, Grant, Lombardi, Magee; Vice President Young, Business Manager Humphrey, Engineer Rogers and President Armstrong. Mr. Hancock and Mr. Baker were present from the Planning Board staff to discuss items pertaining to the University's building program. Mr. Porter, Chief Deputy Attorney General, was present as Legal Advisor.

Reporters Fitzgerald, Flick and Flynn of Las Vegas and Bob Laxalt covered the meeting for the Press.

The meeting was called to order at 9:15 A.M. by Chairman Grant.

1. Minutes of Previous Meeting

The minutes of the meeting of October 27, 1961 were approved upon motion by Mr. Arnold, seconded by Dr. Lombardi and unanimous vote.

2. Check Registers

President Armstrong recommended approval of the Check Registers as per attached list.

Motion by Mr. Arnold, seconded by Dr. Lombardi, carried unanimously by roll call vote that the Check Registers be approved.

3. Transfer of Budgeted Funds

President Armstrong recommended approval of "Transfers to President's Reserve and from President's Reserve Based on Analysis of Salary Budget and Needs for Balance of 1961-62" as presented by Business Manager Humphrey.

OFFICE OF THE BUSINESS MANAGER, JANUARY 2, 1962

Position	Tfr to	Tfr fr	
Code*	Pres.	Pres.	
	Resv.	Resv.	
03 Business Manager	\$	\$	302
03 Registrar & Admissions, SRD**			292
03 Dean of Student Affairs			406

Audio Visual Communications, Reno

01	2,499	
03		87

Publications and News Service

01	916	
03	508	
03 Central Services, Reno		357
03 Central Services, SRD		2,010
03 Data Processing Center		764
03 PBX Operation SRD		3,965

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Total, Administration and General \$ 11,019 \$ 1,087

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Dean, Arts and Science

01	\$	\$ 3,500
03		1,983

Art Department

01		150
02		300

Biology Department

01		4,220
02		5,200
03		364

English Department

01		6,017
02		6,000

Health, P. E. & Recreation

01	3,017
03	153

History and Political Science

01	4,400
03	48

Mathematics

01	76
02	1,796

Music

01	60
03	90
01 Philosophy	100

Physics

01	12,814
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02 8,350

Psychology, Sociology & Anthropology

01 765

03 177

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Total, Arts and Science \$ 33,959 \$ 25,621

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03 Dean, Business Administration \$ 169 \$

Accounting Department

01 3,350

02 2,000

01 Economics 2

01 Management 4,263

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Total, Business Administration \$ 9,782 \$ 2

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01 Elementary Education Department \$ 1,150 \$

03 General Professional 510

School Administration

01	2,000	
02	2,000	
01 Secondary Education Department		1,150

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Total Education	\$ 4,300	\$ 2,510
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03 Dean, Engineering	\$ 364	\$
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Civil Engineering

01	100	
02	2,000	
02 Electrical Engineering	4,000	
02 Nuclear Engineering	2,000	

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Total Engineering	\$ 8,364	\$ 100
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03 Dean, Mackay School of Mines	\$ 19	\$
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Geology-Geography

01	252
03	136

Metallurgy

01	1,680
02	1,260
03	45
03 Mining	45

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Total, Mackay School of Mines     \$ 2,177 \$ 1,260

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01 Orvis School of Nursing     \$ 17,175 \$

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03 Dean, SRD     \$     \$ 3,513

01 Bus. Adm. & Econ, SRD     200

01 Educ. & P. E., SRD     1,850

01 Humanities & Fine Arts, SRD     1,625

01 Science & Math, SRD     500

01 Social Science, SRD     1,575



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Total, SRD (Instructional Only)    \$ 5,750 \$ 3,513

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01 Desert Research Institute        \$ 1,166 \$

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Statewide Services Division

01                                    \$ 262 \$

03                                    105

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Total, Statewide Serv. Div.        \$ 367 \$

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Nevada Bureau of Mines

01                                    \$ 50,013 \$

02                                    600

03                                    916

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Total, Nevada Bureau of Mines    \$ 5,929 \$ 600

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Nevada Mining Analytical Laboratory

01	\$ 1,680	\$	
02			900
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Total, Nev. Mining Analytical Lab.	\$ 1,680	\$	900

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Library, Reno

01	\$ 22,491	\$	
02	2,970		
03	2,760		
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Total, Library, Reno	\$ 28,221	\$	

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01 Library, SRD	\$ 754	\$	
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01 Buildings & Grounds, Reno	\$ 3,600	\$	
03 Buildings & Grounds, SRD			720
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Total, Buildings & Grounds	\$ 3,600	\$	720
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Agriculture, Resident Instruction

01 \$ 3,269 \$

03 306

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Total, Agric. Res. Instruction \$ 3,575 \$

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Agriculture Extension (State)

01 \$ \$ 329

03 1,436

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Total, Agric. Ext. (State) \$ 1,436 \$ 329

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Agriculture Experiment (State)

01 \$ 1,910 \$

02 463

03 273

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Total, Agric. Exp. (State)        \$ 1,910 \$ 736

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TOTALS                                \$141,164 \$ 37,378

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\* 01 Professional; 02 Technical; 03 Classified

\*\*Southern Regional Division

Motion by Mr. Arnold, seconded by Mr. Germain, carried  
unanimously by roll call vote that transfers be approved.

#### 4. Retirement Payments Doris A. Farrell

Mrs. Farrell was employed by the University on October 5, 1952, as Manager of the Snack Bar and made regular payments to the State Retirement Fund until June 1954, when she was terminated as a full-time employee. She was re-employed in September 1954, on a part-time basis, and through misunderstanding, did not participate in the Retirement Program.

In November, 1956, Mrs. Farrell was again put on full-time basis and started to contribute to the Retirement Program.

Mrs. Farrell is now requesting an adjustment for the interim period, September, 1954 through October, 1956, which would

require the sum of \$178.52 from Mrs. Farrell and a matching amount from the University, to be paid from this year's staff benefit account. President Armstrong recommended approval.

Motion by Mr. Arnold, seconded by Mr. Crumley, carried unanimously by roll call vote that the adjustment in retirement payments for Mrs. Farrell, explained above, be approved.

#### 5. Military Department Activity Fund

President Armstrong presented a request from the Professor of Military Science, and recommended approval, as follows:

- a. That funds held in the Student Military Deposit Account for 1959 and earlier years, for students no longer enrolled in the University, be declared forfeit.
  
- b. That net proceeds of this forfeiture be transferred to a new Agency Account entitled, "Military Department Activity Fund", under the control of the Professor of Military Science.

c. That a policy be approved whereby each year, in closing the books, unclaimed deposits of students who have not been enrolled in the University for two years, automatically are considered forfeit and transferred to this new fund.

Motion by Mr. Elwell, seconded by Mr. Arnold, carried unanimously that the "Military Department Activity Fund" be established as above described.

#### 6. Acceptance of Gifts and Grants

President Armstrong presented the following list of gifts and grants which had been received, and recommended formal acceptance by the Board:

Gifts for the Library, Reno

From Dr. Milan J. Webster, Reno - 18 volumes on Sociology.

From Mrs. Richard Magee, Austin - copy of "Harold Fowler, 1886-1957; A Remembrance".

From Mr. Ralph D. Austin, Reno - 3 books: "Bernal Diaz

Chronicles", "Railroads and Rivers", and "Helen Hayes".

From Virgil T. Smith, through Ralph D. Austin - copy of  
1960 edition of "The Prentice-Hall Tax Course".

From Washoe County Library, Reno - 3 volumes of "Moody's  
Manual of Investments".

From Mrs. Della Fitzberald, Executive Secretary, Nevada  
State Board of Nurse Examiners - 3 books on Nursing.

From Dr. Fred Anderson, Reno - \$22.50 in memory of Dr.  
Laurence Etter, Mr. Paul R. Rawles and Mr. Albert Hilliard  
for books on Nuclear Engineering and Nursing.

From Mr. and Mrs. William H. Savage, Mrs. Rosalys Martinez  
Henderson, Mr. and Mrs. Richard Semcoe, Mr. and Mrs. Robert  
Stoker - \$4 each to purchase books in memory of Mr. B. L.  
King, recently deceased husband of Aldene Branch King (U. of  
N. 1938).

From Mrs. E. P. Carville, Long Beach, California - Law books  
which belonged to Governor Carville.

From the family of Dr. A. C. Olmsted, former member of the Board of Regents - 148 volumes from Dr. Olmsted's library.

From Mrs. George Sears, Reno - 200 volumes of Chemical and General Literature from the library of Dr. Sears.

From Mrs. Euphemia Santini, Mrs. John Chism, Mr. Walter Van Tilburg Clark, and Dr. David Clark - the library collection of their parents, Dr. and Mrs. Walter E. Clark.

From Dr. Harold Kirkpatrick, Assistant Dean of Arts and Science - copy of "Memoirs of the Courts of Europe".

From Dr. Ray E. Ely, Agriculture Experiment Station - copy of "Colleges for Our Land and Time".

From Columbia Records, New York - 60 Columbia Masterworks.

Gifts for the Library, Nevada Southern Regional Division

From Mr. Peter S. Miller - 2 volumes of "Gesta Romanorum".

From Mr. Richard P. Ettinger - 2 copies of "You Can Trust the Communists".



From Sister Mary Pascalita, Gorman High School - 15 volumes  
on "Business Administration".

From Mr. Kelly Ryan, Las Vegas - 9 copies "Ridpath History  
of the United States", and 1 copy "Inside the United States"  
by John Gunther.

Mr. Mr. W. C. Runnerfield, Las Vegas - 1 copy "Psychology of  
Religion".

From Mrs. H. W. Lomker, Las Vegas - 1 copy of "Science of  
Mind".

From Dr. D. W. Cleaves, Las Vegas - 4 Chemistry books.

From Mrs. Sky Schenck, Indian Springs - 13 science books.

From Dr. L. L. Brink, Las Vegas - 2 books.

From Gwen Bristow, San Fernando Valley, California - 1 copy  
"Celia Garth", in Norwegian, and 1 copy "Jubilee Trail" in  
Finnish.

From John Stauffer Foundation, Los Angeles, California -

\$500 for purchase of books in Chemistry.

From Women's Auxiliary, American Institute of Mining Engi-

neers - \$50 for purchase of books.

Miscellaneous

From the Texas Instruments Foundation, Dallas, Texas - Semi-

Conductor Diodes and Transistors, valued at approximately

\$850, for the Electrical Engineering Department.

From the Women's Auxiliary of the American Institute of

Mining Engineers, Southern Nevada Section - \$200 to be used

as a grant-in-aid to student(s) studying for a degree from

the Mackay School of Mines.

From the New Polosi Mine, Mina - \$75 to be credited to the

Mackay School of Mines Discretionary Fund in appreciation

of assistance received from the Mackay School of Mines

staff.

From John A. Goetz, Endwell, New York - \$50 under the

International Business Machines Corporation Matching Grants

Program.

From Mrs. Myrtle Myles, Reno - \$10 for the Jack Myles

Memorial Bookshelf in Journalism.

From the Southern Nevada Professional Chapter of Sigma

Delta Chi - \$100 to be used for the Journalism Department.

From Kerak Temple of the Shrine - \$5,388.16 for purchase of

a photostat machine for the Office of Admissions.

For the Nevada High School Prize in Mathematics Program:

From the Anaconda Company, Weed Heights - \$50

From the Concrete Conduit Company, Sparks - \$15

From Edgerton, Germeshausen & Grier, Inc., Las Vegas -

\$50

From First National Bank of Nevada, Reno - \$50

From Kennecott Copper Corporation, Mc Gill - \$50

From Sierra Pacific Power Company, Reno - \$50

From Stauffer Chemical Company, Henderson - \$50

From an anonymous donor - \$1500 constituting the remainder

of a memorial gift to the Music Department.

From the Max C. Fleischmann Foundation of Nevada - \$137,100

to cover needs of the Desert Research Institute for the balance of the current fiscal year, and \$217,625 as a supplemental grant for construction of the Life Sciences Wing.

For the Orvis School of Nursing:

From Harold Hilts, Reno - approximately 75 different drug samples - approximate value \$30.

From Gene Coryell, Reno - 12 pair of bandage scissors - approximate value \$48.

From Edgar J. Marston, La Jolla, California - 1100 shares of American Potash & Chemical Company, market value approximately \$56,375, toward the Chair which he is establishing at the University.

From the Pioneer Title Insurance Company, Las Vegas - \$1000 to be used toward the Real Estate Appraisal Seminar at Nevada Southern.

Myron Hokin, Chicago, Illinois - a valuable oil painting,

"Sharing the Blood of Christ", approximately 400 years old  
by Mariotto Albertinelli, approximate value \$25,000, for  
the Nevada Southern Regional Division. In addition, Mr.  
Hokin spent \$8,000 on refinishing.

From the following donors, a total of \$572.22 toward a  
Nevada Southern Music Fund to assist in presenting concerts  
on the Las Vegas Campus:

Musicians, Local 369 - \$94.22

Confederated Students of Nevada Southern - \$100

Robert Van Zanten, Nevada Club - \$100

First Western Savings & Loan Association - \$100

Dr. Chester Lockwood - \$100

Mrs. Madison Martin - \$70

Dr. and Mrs. Jacob Orleans - \$25

Bertha's Gift & Home Furnishings - \$25

Samuel Lionel - \$25

Mrs. Sylvia Upwall - \$10

Dr. Eleanor Bushnell - \$5

Dr. Floyd Scritchfield - \$5

Mrs. Harold Cunningham - \$5

Dr. Sigrid Moe - \$5

Dr. John S. Wright - \$1

Dr. Andre Simmons - \$1

Mr. Herbert Wells - \$1

Miss Muriel Parks - \$1

Mrs. Mary Bordeaux - \$1

Mrs. Ingrid Ylisto - \$1

Bonanza Printers contributed printing services in the amount of \$144.19.

From Mr. and Mrs. Clifford A. Jones, Las Vegas - the original painting "View Near Bath" by Thomas Gainsborough, valued at approximately \$75,000, for the Nevada Southern Regional Division.

From Mr. Bill Willard, Las Vegas - an original painting entitled "Snake Eyes" at an approximate value of \$800, for the Nevada Southern Regional Division.

From Virginia and Charles King, the family of Allye Lawson, deceased, \$200 to establish the Allye Lawson Memorial Fund for purchase of books in scientific fields for the Nevada Southern Regional Division.

Scholarships

From the Nevada Auto Supply Company - checks in the amounts of \$500 and \$450 for the Harry F. Holmshaw Scholarship Fund.

From the Nevada Department of Education, Indian Education Division - \$770 for two scholarship grants.

From the Reno Women's Civic Club - \$125 for a Nursing scholarship.

From the Ladies Auxiliary, Veterans of Foreign Wars, Reno - \$200 for a special scholarship.

From the General Motors Corporation, Detroit, Michigan - \$1800 for five GM-sponsored students.

From the Uptown Kiwanis Club, Las Vegas - \$125 for a special scholarship.

From Edgerton, Germeshausen & Grier, Inc., Las Vegas - \$250 for a scholarship in Electrical Engineering and Physics at Nevada Southern.

From Cameron M. Batjer, Carson City - \$300 from himself and other donors, to establish a scholarship in memory of his

mother, to be known as the Mabel Mc Vicar Batjer Memorial

Scholarship Fund, under the following conditions:

"It is my desire that the fund be maintained at a minimum of \$300, and that a minimum scholarship of \$100 be granted each year, therefore it is my intention to pay into the fund each year, after notice from the University of Nevada, the difference by which the fund is depleted by the payment of the minimum scholarship, however, in the event that I am unable for financial reasons, or for some other reason, desire not to continue to sustain the fund, then the fund will be eventually depleted by payments of scholarship out of principal and dissolved.

"It is anticipated that there may be other contributions to the fund which may increase the principal amount.

"While there is no intention of limiting the scholarship to a resident of the State of Nevada, it is suggested that if a resident of this State is qualified to receive this scholarship, that a preference be so given."



Other donors to the Batjer Memorial Scholarship Fund:

Mr. Fred and Miss Irma Settelmeyer

Mrs. Ida Comptrol

Mrs. Ida Allen

Mrs. Edna Rife

Mrs. Verna Wines

Mrs. Mary Bishop

Mrs. Lola Smith

Mrs. Lucile Brown

Mrs. Gene Neddenriep

The Smith Valley Homemakers

Smith Valley W. S. C. S. of the Smith Valley Methodist

Church

From Standard Oil Company of California - \$600 to cover 4-H  
Scholarships.

From Mrs. Evelyn W. Bliss, Oakland, California - \$600 to  
cover two scholarships in Foreign Languages and two scholar-  
ships in Biological Sciences.

From Executives' Secretaries, Las Vegas - \$200 to cover  
their scholarship at Nevada Southern.

From Mrs. Mabel B. Bates, Reno - \$5000 as the first contribution toward a \$25,000 scholarship fund to be established in the name of the Mr. and Mrs. O. G. Bates Scholarship in Business Administration.

#### Loan Funds

From the Nevada Federation of Women's Clubs - \$4000 to establish a permanent Student Emergency Loan Fund under the following conditions:

This gift shall be known henceforth as the Nevada Federation of Women's Clubs Student Emergency Loan Fund and the principal and income thereof shall be used at the discretion of said Board of Regents, in furthering the objectives herein stated.

1. To provide a means whereby the University of Nevada may effectively assist a regularly enrolled student in good standing on any University of Nevada Campus, to overcome an immediate, relatively small, financial emergency of a current nature which could not be met adequately with other existing financial

aids.

2. To make these funds available to needy students as speedily and inexpensively (nominal service charge only) as may be administratively feasible with established safeguards as deemed prudent by the Board of Regents of said University.

3. To appoint an Official of the University of Nevada to administer this emergency loan fund within the regulations as established by said Board of Regents with the additional responsibility of submitting a suitable annual report to the Executive Officer of the Nevada Federation of Women's Clubs, so long as this organization may exist.

I further direct and declare that it is our intention that the Board of Regents of the University of Nevada shall adhere to the objectives herein stated insofar as it may be administratively feasible and that, if for any reason in their considered opinion, a change of objectives is deemed necessary or desirable, prior approval of the Nevada Federation of Women's Clubs must be obtained through their Executive Officer. If the

above Federation shall cease to exist at any date in the future, the Board of Regents may so use this fund as to be most beneficial to said University of Nevada in line with the intent herein stated.

#### Grants

From the National Science Foundation, Washington, D. C. - \$15,000 for the support of research entitled "Facilitation of Unfavorable Displacement Reactions" under the direction of Dr. Guss of the Chemistry Department, for a period of approximately two years, effective February 1, 1962.

From the Charles F. Kettering Foundation, Illinois, \$11,500 to assist the University in the development of a graduate program in Chemistry through support of the research of Dr. Guss.

From the National Science Foundation, Washington, D. C. - \$47,800 for support of a "Summer Institute in Mathematics for Secondary School Teachers" under the direction of Dr. R. N. Tompson of the Department of Mathematics for the Summer of 1962.

Motion by Dr. Lombardi, seconded by Mr. Arnold, carried unanimously that the gifts be accepted and that the Secretary be instructed to write suitable notes of thanks to the donors.

## 7. Alumni Relations Office

Dr. Armstrong presented, with his recommendation for approval, a "Statement of Policy on Duties and Functions of the Alumni Relations Office", which had been reviewed and approved by Mr. Porter, as follows:

Within the limits of the University of Nevada's broad consitutional powers, determination as to the functions of an Alumni Relations Office shall rest primarily with the Board of Regents and the University Administration.

It shall be the general function of the Alumni Relations Office to serve as liaison between the University of Nevada and the Alumni Association, to promote good and desirable relations with alumni, and to enlist their aid, financially and otherwise, for the activities and programs of the University.

It shall be the specific function of Alumni Relations Office to keep and maintain records of alumni and former students of the University for the mutual benefit of the University of Nevada and the Alumni Association; to cooperate with the Alumni Association in activities of mutual interest; and to stimulate more alumni support in the welfare of the University through such programs as fund raising, organization of chapters, and dissemination of information.

Within reasonable bounds, personnel of Alumni Relations Office may assist the Alumni Association in certain private activities (such as preparation and mailing of dues notices, informational material, etc.) with the understanding that cost of time and materials involved in such private activities shall be reimbursable to the University from the Alumni Association.

Motion by Dr. Anderson, seconded by Mr. Arnold, carried unanimously that the above policy be adopted.

## 8. Bid Openings

Dr. Armstrong presented the following reports on bid open-

ings:

a) A meeting to open bids was held in room 205, Morrill

Hall, at 2:00 P.M., on Friday, November 17, 1961.

Present were Business Manager Humphrey, Engineer Rogers,

and Leonard Smith, member of a bidding firm. Bid notice

had duly appeared in local papers for DEMOLITION OF THE

OLD GREENHOUSES AND FRAME STRUCTURE.

Bids were opened by Mr. Humphrey as follows:

Cook's Building Wreckers - accompanied by

check in the amount of \$1 (to be paid to

the Board of Regents for salvage)                     \$    1

Fred W. Schopper Construction Co. - ac-

companied by cashiers check in the amount

of \$50   990

Leonard W. Smith, General Contractor -

accompanied by bid bond in the amount of

five percent (5%) of the bid                     1,775

It is recommended that the bid submitted by Cook's

Building Wreckers, to demolish the building for salvage,  
in the amount of \$1 to be paid to the Board of Regents,  
be accepted, and a contract be drawn to accomplish this  
work.

Respectfully submitted,

/s/ James D. Rogers

University Engineer

Approved: /s/ Neil D. Humphrey, Business Manager

/s/ Charles J. Armstrong, President

Mr. Humphrey explained that the University paid \$75 for  
the bond, so that actually there was a cost to the  
University of \$74.

Motion by Mr. Germain, seconded by Mr. Broadbent, car-  
ried unanimously by roll call vote that the acceptance  
of the bid and the awarding of the contract be approved.

b) A meeting to open bids was held in room 205, Morrill

Hall, at 2:00 P.M., on Tuesday, August 22, 1961.

Present were President Armstrong, Business Manager

Humphrey, Engineer Rogers, Architect Edward Parsons,



members of consulting engineering firms, and representatives of firms bidding on the project. Bid notice had duly appeared in local papers for CONSTRUCTION OF THE LIFE SCIENCE ADDITION TO THE MAX C. FLEISCHMANN COLLEGE OF AGRICULTURE.

Bids were received and opened by Mr. Humphrey as follows:

Frank Capriotti - accompanied by bid bond.

Base Bid	\$914,576
Alternate "A" (Add)	15,576
Alternate "B" (Deduct)	30,672

Erickson-Lemon Construction Company - accompanied by bid bond.

Base Bid	\$953,500
Alternate "A" (Add)	17,500
Alternate "B" (Deduct)	32,900

B. & R. Construction Company - accompanied by bid bond.

Base Bid	\$959,000
Alternate "A" (Add)	14,400

Alternate "B" (Deduct)	27,000
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Brunzell Construction Company, Inc. -

accompanied by bid bond.

Base Bid	\$919,905
Alternate "A" (Add)	15,128
Alternate "B" (Deduct)	26,500

Stolte, Inc. - accompanied by bid bond.

Base Bid	\$912,500
Alternate "A" (Add)	14,400
Alternate "B" (Deduct)	38,000

It is recommended that the bid of Stolte, Inc., in the amount of \$912,500 for the Base Bid, and \$14,400 for the additive Alternate "A", for a total sum of \$926,900 be accepted, and a contract drawn to accomplish this work.

Funds are available to accomplish the work as bid.

Respectfully submitted,

/s/ James D. Rogers

University Engineer

Approved: /s/ Neil d. Humphrey, Business Manager

/s/ Charles J. Armstrong, President

Motion by Mr. Arnold, seconded by Dr. Lombardi, carried unanimously that the acceptance of the bid and the awarding of the contract be approved.

c) A meeting to open bids was held in room 205 Morrill Hall at 2:00 P.M. on Tuesday, August 22, 1961. Present were President Armstrong, Business Manager Humphrey, Engineer Rogers, Architect Edward Parsons, members of consulting engineering firms, and representatives of firms bidding on the project. Bid notice had duly appeared in local papers for FURNISHING AND INSTALLATION OF LABORATORY EQUIPMENT IN THE LIFE SCIENCE ADDITION TO THE MAX C. FLEISCHMANN COLLEGE OF AGRICULTURE.

Bids were received and opened by Mr. Humphrey as follows:

Laboratory Furniture Company -  
accompanied by bid bond. \$144,272.00

Morgan J. Busch, Incorporated -  
accompanied by bid bond. 180,000.00

Duralab Equipment Corporation -

accompanied by bid bond. 185,195.30

Permalab Equipment, Incorporated -

accompanied by bid bond. 161,384.71

Browne-Morse Company -

accompanied by bid bond. 172,112.00

Metalab Equipment Company -

accompanied by bid bond. 159,897.00

It is recommended that the bid of Laboratory Furniture Company, in the amount of \$144,272.00, be accepted, and a contract be drawn to accomplish this work. Funds are available to accomplish the work as bid.

Respectfully submitted,

/s/ James D. Rogers

University Engineer

Approved: /s/ Neil D. Humphrey, Business Manager

/s/ Charles J. Armstrong, President

Motion by Mr. Arnold, seconded by Dr. Lombardi, carried unanimously that the acceptance of the bid and the awarding of the contract be approved.

9. a) Skidmore, Owings & Merrill Report

Dr. Anderson discussed preliminary report of Skidmore, Owings & Merrill and the minutes of the Building Committee Meeting held on December 18, 1961. He explained that the Skidmore report is not to be considered as binding and that on that basis the Building Committee believed it should be accepted, even though the Committee is not in agreement with the entire report.

b) Catholic Church Property

Dr. Anderson discussed the acquisition of the Catholic Cemetery property and the possibility that the University might be able to acquire it through Urban Renewal, which would reduce considerably the cost to the University. President Armstrong read the following letter to the Regents and explained that the increase in price is due to the fact that the cost of grave removals will run

higher than previously anticipated. President Armstrong recommended that the Regents go on record as being interested and as desiring to pursue the matter further.

There followed discussion as to the extent the University should attempt to secure help from Urban Renewal.

January 3, 1962

Mr. Charles J. Armstrong

President of the University of Nevada

Reno, Nevada

Dear Mr. Armstrong:

As the duly appointed representative of the Roman Catholic Bishop of Reno, I have been authorized by the Most Reverend Robert J. Dwyer to offer for sale to the University of Nevada subject to final clearance of title the following property:

1. St. Thomas Cemetery occupying an approximate 5.6 acres lying between Sierra and North Virginia Street on West and East and between Artemisia Way and College Drive on North and

South. Acquisition of this property subject to the time schedule of removal of graves which would begin not earlier than June 15, 1962 and to the further stipulation that headstones and curbing cannot be confiscated earlier than ninety days after the last removal of remains has been made.

2. The present St. Albert the Great Church, former convent and present school and playground occupying an approximate additional acre on the South side of Artemisia Way and fronting on Virginia and Sierra Streets on East and West. The sale of this property being subject to acquisition of replacement property and construction of necessary facilities to serve as Church and School for the people of this area.

These parcels of land aforementioned and the buildings thereon together with all costs of removal of graves and clearing of title are offered for and in consideration of \$650,000 in cash on terms to be arranged to the satisfaction of the parties

concerned.

We shall expect an early reply to signify your formal acceptance of the offer so that further negotiations may be made and final arrangements may proceed.

Respectfully yours,

/s/ Rev. Thomas J. Connolly

Representative

TJC:lb

Motion by Dr. Lombardi, seconded by Mr. Arnold, carried unanimously that the Board inform Reverend Thomas J. Connolly, Representative of the Chancery Office, Diocese of Reno, of its interest, and that the President be authorized to work out details, including the possibility of help from Urban Renewal or other financing; and that preliminary report of Skidmore, Owings & Merrill be accepted.

#### 10. Naming of Building

Dr. Anderson presented recommendations of the Regents'



Building Committee regarding names for buildings as follows:

- a) That the Dormitories be designated as "Halls" and that other buildings not be so designated; and that the word "Hall" be removed from the names of buildings now in use, except in the case of Dormitories.
  
- b) That the Women's Dormitory now under construction be named "Sage Hall".
  
- c) That the Men's Dormitories be named after counties in Nevada; and that the new Men's Dormitory be named "White Pine Hall".
  
- d) That the married students area be termed "University Village" and that the name be used for the entire group of married housing.
  
- e) That the new Engineering-Mines building be named "The James G. Scrugham Engineering-Mines Building".
  
- f) That the "new" Engineering building be named for Stanley Palmer, Frederick Sibley or Horace Boardman.

g) That the Nevada Southern Library be named "Centennial Library" subject to discussion with the Las Vegas members of the Board.

h) That the old Clark Library building be called "The Alice Mc Manus Clark Administration Building".

i) That the new Social Science building be named "Stewart Hall" to retain the traditional name of Senator Stewart.

Motion by Mr. Germain, seconded by Mr. Broadbent, carried unanimously that the new Engineering-Mines building be named "The James G. Scrugham Engineering-Mines Building" in honor of one of Nevada's most outstanding individuals, who was Governor of Nevada, United States Senator and Dean of Engineering at the University of Nevada.

Motion by Dr. Lombardi, seconded by Mrs. Magee, carried unanimously that the "new" Engineering building be named "The Stanley G. Palmer Mechanical Engineering Building".

Motion by Mrs. Magee was seconded by Mr. Germain, to accept the recommendation that the Women's Dormitory be called "Sage Hall". The motion lost by show of hands; "yes" - 3;

"no" - 6.

Motion by Dr. Anderson, seconded by Mrs. Magee, carried unanimously that the new Women's Dormitory be named "Juniper Hall".

Motion by Mr. Elwell, seconded by Mr. Arnold, carried unanimously that the new Men's Dormitory be named "White Pine Hall", and that future Dormitories be named after counties in Nevada.

The suggested name for the Nevada Southern Library was discussed, and the Las Vegas Regents were asked to bring further suggestions to the next meeting.

Motion by Dr. Lombardi, seconded by Mr. Arnold, carried unanimously that the entire married housing group be called "University Village".

Motion by Mr. Arnold, seconded by Dr. Anderson, carried unanimously that the name "Stewart Social Science Building" be used for the Social Science building, whether or not it is constructed on the site of the present Stewart Hall.

Motion by Dr. Anderson, seconded by Mr. Crumley, carried unanimously that the name of Alice Mc Manus Clark (or a portion of the name) be retained in the name for the building when the old Library building is remodeled for use as an Administration building, to retain the identity of the original gift.

#### 11. Mural for Nevada Southern Library

Mr. Grant introduced a representative from a Los Angeles firm specializing in murals, so that he might discuss with the Regents (with the use of slides) his work in murals.

In a meeting of April 8, 1961, report was made to the Regents of a possible gift in the amount of approximately \$6500 for a mural in the Library building on the Nevada Southern Campus. This sum was raised by a benefit performance put on by the American Legion, the Jewish War Veterans, and the Veterans of Foreign Wars, for a "Four Chaplains Memorial" to be given in honor of Ernie Cragin, well known in Las Vegas for his work among people of all faiths, and to memorialize the four Chaplains who went down when the troop transport U. S. S. Dorchester was torpedoed in the last World War. Mr. James Mc Daniels, architect, was present also and discussed the matter from his standpoint.

Both he and the representative of the art firm stressed the desirability of having the mural abstract in nature so as not to detract from the architecture of the structure. Mr. Licker, representing the Veterans of Foreign Wars, was at the meeting and spoke of the desire of the organization to be the first to honor the four Chaplains in this way. Mr. Charles Ross, Assistant Professor of Art at Nevada Southern, expressed the belief that a mural must be studied with extreme care, if any is to be used at all, so as not to detract from the architecture of the Library by introducing too vividly the theme being memorialized. Suggestion was made that the artist attempt an abstract with concrete shapes and forms in the foreground.

Mr. Grant suggested that sketches be presented for consideration of the Regents, which the artist estimated would cost around \$200 and which would be absorbed in the price of the mural if it is accepted.

Discussion followed as to whether the mural should be in the seminar room or in the reading room of the Library.

Motion by Dr. Lombardi, seconded by Mr. Arnold, carried unanimously by roll call vote that the Regents proceed to

get three sketches from which to choose, at a maximum cost of \$200, which would be paid from the President's Discretionary Fund, the mural to be placed in the reading room of the Nevada Southern Library.

Mr. Licker offered, on behalf of the Veterans of Foreign Wars, to pay the cost of the sketches.

Mr. Grant asked Mr. Ross to serve on an advisory committee on the project, along with Dean Carlson, and others. Mr. Ross accepted.

## 12. Building Committee Report

Dr. Anderson referred again to the minutes of the meeting of the Building Committee with representatives of the firm of Skidmore, Owings & Merrill, and asked for further questions, if any. There being none,

Motion by Dr. Anderson, seconded by Mr. Arnold, carried unanimously that the report of the Building Committee and the minutes of the meeting of December 18, 1961, as follows, be accepted.

## BOARD OF REGENTS BUILDING COMMITTEE

December 18, 1961

Present: Dr. Anderson, Mr. Germain, Dr. Lombardi, Mrs.

Magee, President Armstrong, Vice President Young, Engineer

Rogers, Planning Coordinator Hollett, Mr. William Hancock,

State Planning Board; Mr. John Rodgers and Mr. David Hurley,

Skidmore, Owings & Merrill.

1. President Armstrong reported that the representative from Skidmore, Owings & Merrill had prepared a redraft of their preliminary reports, "Space Requirements of Academic and Non-Academic Facilities for the University of Nevada, Reno Campus, 1972", and "Las Vegas Campus", had reviewed these reports with the Academic Committee and with individual Deans who had additional questions, and were now ready to present the report for the consideration of the Regents.
2. Mr. Rodgers explained that the purpose of this report is to project the space needs of the University, in an approximate manner, to serve as a basis for actual facility planning. He displayed a three-dimensional map of the Reno Campus, showing existing and planned

facilities for academic purposes, University services, and housing and also indicating future space needed in these three categories to support 7,000 FTE. He stated that it was not necessary to be exact in the figures used at this point and that changes might be made along the way. This is a progress report for internal purposes and is not intended, by Skidmore, Owings & Merrill or the State Planning Board, to be used for any purposes other than assisting in the development of the Master Plan. A final report is called for at the time of the completion of the Master Plan, and this would incorporate accurate, agreed-upon figures.

Space needs not reflected in these projections include a Laboratory School for the College of Education, an Audio-Visual Center, Desert Research Institute space, and Statewide Services space. Also not reflected are courses taught off Campus and replacement of antiquated space.

Mr. Rodgers also presented a similar three-dimensional map of the Las Vegas Campus for an enrollment of 1700 FTE.



3. Discussion included the following points:

- a. Mr. Germain raised the question as to whether or not Mackay Stadium would have to be moved. Mr. Rodgers said that Skidmore, Owings & Merrill would study this and make a recommendation to the Regents. He pointed out that the Stadium was now located in an area most desirable for more academic uses.
  
- b. Dr. Armstrong asked about the possible acquisition of the Roman Catholic cemetery to the west. Mr. Rodgers said that the cemetery and other land between North Virginia and North Sierra in the vicinity of the cemetery appeared to qualify for Urban Redevelopment and that this might be the best way for the University to acquire this area. The land falls within the "five minute circle" recommended for academic facilities. Engineer Rogers reported on the financing possible through Urban Redevelopment. He said that we will have to get the City to participate in the financing, and he recommended that we get the land appraised. Mr. Rodgers said that the area should be blocked out in several ways to indicate how the University would use it and to

provide a basis for approaching City Officials.

4. Dr. Armstrong read a letter from Mr. William Hancock,  
as follows:

December 15, 1961

Dr. Charles J. Armstrong, President

University of Nevada	Master Plan
University Station	Reno and Las Vegas
Reno, Nevada	Campuses

Dear Dr. Armstrong:

On December 14, 1961, the Northern Executive Committee of the Nevada State Planning Board met with Mr. John B. Rodgers of Skidmore, Owings & Merrill to discuss the progress of the two Master Plans for the University.

As a result of that meeting, the Committee unanimously passed the following motion:

The Northern Executive Committee of the Nevada State Planning Board recognizes that the findings contain-

ed in the preliminary reports of space requirements of academic and non-academic facilities for the Reno and Las Vegas Campuses as prepared by Skidmore, Owings & Merrill pertain only to the further development of the Master Plan and as such cannot be used as a rigid criteria for Capitol Improvement programming. The Committee also recognizes that the procedure established in these reports is flexible and that the Master Planning criteria reflected therein must be reviewed and recaptiulated periodically to incorporate changes in both the physical plant and changes effected by the University in the established educational programs of both Campuses.

As required by the Agreement, the Committee recommends that the University approve the preliminary reports for the purposes intended, thereby permitting the commencement of the necessary physical planning.

The Committee expressed a strong desire to realize the completed Master Plans as soon as possible.

Very truly yours,

/s/ William E. Hancock

Secretary

WEH:plr

cc: Mr. Gene F. Empey

Mr. C. V. Isbell

Mr. I. J. Sandorf

Mr. Bruce R. Thompson

Dr. Kenneth Young

Mr. John B. Rodgers

5. Dr. Armstrong recommended that the reports be approved for the purposes intended. Dr. Lombardi moved, Mr. Germain seconded, that the reports (with a 10% increase in the figures, as suggested by Mr. Rodgers) be recommended for approval by the Board of Regents. Engineer Rogers stated that he has some apprehensions about the figures included in the reports. He pointed out that the figures used in Master Planning by several other institutions (Alaska, New Mexico, California) would provide a greater amount of net square feet than would the Skidmore, Owings & Merrill figures. Mr. Rodgers explained that different elements (for example, Physical

Education and Military Science) are included or excluded in the difference reports so that it is difficult to compare them. It was agreed that every effort should be made by the University Engineer's Office and Skidmore, Owings & Merrill to work out any differences between now and the January 6th meeting of the Board of Regents.

Action: The motion was passed unanimously.

6. Dr. Anderson reported to the Committee on suggestions submitted for building and street names. The following recommendations were made:

(a) The James G. Scrugham Engineering-Mines building.

(b) Palmer, Sibley or Boardman for the new Engineering building, to be known as the Mechanical Engineering building.

(c) Sage Hall for the new Women's Residence Hall, with future ones to be named after Nevada plants.

(d) White Pine Hall for the new Men's Residence Hall, with future ones to be named after Nevada counties.

(e) The Nevada Southern Library possibly to be named Centennial Library (subject to the reaction of other Clark County Regents).

(f) Married student housing to be named University Village.

(g) Clark Administration building for the old Library.

(h) Stewart Hall for the Social Science building.

7. Dr. Armstrong was asked to write the City Council again concerning the possible renaming of Center Street to University Avenue.

Kenneth Young

Acting Secretary

### 13. Progress Report, Building Program

Mr. Rogers read and discussed the progress report received from the State Planning Board on University projects, as follows:

## Design and Miscellaneous Projects

### 1. Acquisition of Weller Property, Reno - The Attorney

General was requested, on September 14, 1961, to start immediate condemnation proceedings to acquire this property.

### 2. Design of Social Science Building, Reno Campus - Archi-

tectural negotiations have been deferred until February of 1962, to more closely correlate the design period with the availability of construction funds.

### 3. Construction of an Addition to the Student Union Build-

ing and Student Health Facility, Reno Campus - The architects are preparing preliminary plans.

### 4. Remodeling of Clark Library, Reno Campus - The design

is completed and the Notice to Contractors/Invitation to Bid will be published on or before January 15, 1962.

### 5. Structural Survey of Morrill Hall, Reno Campus - The

completed survey is due January 3, 1962, and will be submitted to the University Engineer for review at that

time.

6. Design of Men's and Women's Dormitories, Reno Campus, 1961 - Action on these projects is pending instructions from the University.
  
7. Advance Planning on Physical Science Building, Reno Campus - Architectural negotiations are pending a site analysis from Master Planning architects, and a confirmation of selected architects by the University.
  
8. Fire Alarm System, Reno Campus - The design is completed and ready for bid.
  
9. Outside Courts and Landscaping, Las Vegas Campus - Design decisions pending land acquisition study and Master Plan.
  
10. Master Plans and Models, both Campuses - Developed planning criteria for both campuses has been approved by the Regents' Building Committee. Notice to proceed with preliminary Master Plan studies is dependent upon final approval of the University Board of Regents.



11. Extension of Utilities (Telephone) Las Vegas Campus -

Contract Documents are being prepared by the State

Planning Board and the project is scheduled to be put

out to bid on or before January 15, 1962.

Construction Projects.

1. Library Building, Reno Campus - A final Punch List

was submitted to the contractor on December 15, 1961.

Completion of Display Cases and installation of the

"Ghiberti Gates" had been delayed by lack of materials

and design criteria. The landscaping and exterior

terrazzo work cannot be accomplished until Spring.

With the exception of the above noted items, the build-

ing should be ready for acceptance by the State on or

before January 15, 1962.

2. Engineering Building, Reno Campus - Work is progres-

sing ahead of schedule.

3. Women's Dormitory, Reno Campus - Work is progressing

on schedule.

4. Central Heating Plant, Reno Campus - Work is progres-

sing on schedule.

5. Heating Lines in Quadrangle, Reno Campus - Official

starting date, November 20, 1961. All preliminary

work is completed and trenching started.

6. Installation of Utilities, Las Vegas Campus - Official

starting date, November 24, 1961. Work is progressing

on schedule.

7. Science and Technology Building, Las Vegas Campus -

Construction work has been completed. Laboratory furn-

iture is being installed.

8. Library Building, Las Vegas Campus - Work is progres-

sing on schedule.

9. Dairy Buildings - The buildings are completed and now

in use.

Mr. Rogers discussed the matter of furniture for the Noble Getchell Library. According to the Planning Board, the technical wood furniture is not being manufactured, pending approval by the Regents, and samples should be forthcoming.

Mr. Rogers noted, however, that the entire shipment of tables has been received, without samples being submitted first.

Motion by Dr. Anderson, seconded by Mr. Arnold, carried unanimously that a letter be sent to Mr. Brooks, Director of State Purchasing, asking him to proceed to bring the samples before the Board of Regents as soon as possible, and reminding him that the manufacturers were not to proceed with the order until such time as the samples have been examined and determined to meet specifications, and that no wood samples of wood furniture have been received; that a copy of the letter be sent to Governor Sawyer.

#### 14. Report and Study of University Library

Under date of September 13, 1961, results of a study of the University Library by Andrew H. Horn, Assistant Dean, School of Library Service, University of California, Los Angeles, and R. C. Swank, Director of Libraries, Stanford University, were mailed to the Regents for their information and study. Later recommendations based on the report will be made to the Regents.

Motion by Dr. Anderson, seconded by Mr. Arnold, carried unanimously that copies of the report be made available to the Press and to the Governor.

15. HHFA Amendatory Loan Agreement

Amendatory Loan Agreement dates as of December 1, 1961, with the United States of America (Housing and Home Finance Agency) was submitted by HHFA and approved as to form by Mr. Porter. The Agreement was read in meeting and discussed by Dr. Armstrong, who recommended approval.

RESOLUTION #62-1

APPROVING AMENDATORY LOAN AGREEMENT

WHEREAS, the University of Nevada has heretofore filed with the United States of America an application for a loan to provide student and faculty housing, a dining hall and appurtenant facilities at the University of Nevada, Reno, Nevada, (NEV. 26-CH-1(DS)); and

WHEREAS, the Government has approved the request of the Borrower that the amount of the loan contemplated by the Loan Agreement dated as of November 1, 1958, and amended

as of June 1, 1960, by Amendment No. 1, be increased from \$2,012,000 to \$2,042,000; and

WHEREAS, the United States of America acting by and through the Housing and Home Finance Administrator has tendered an Amendatory Loan Agreement, Amendment No. 2 modifying certain details of said Loan Agreement as amended by Amendment No. 1, accordingly; and

WHEREAS, said Amendatory Loan Agreement, Amendment No. 2, has been duly read in open meeting of the Board of Regents of the University of Nevada, fully considered in accordance with all pertinent rules of procedure and legal requirements and made a part of the records of said Board of Regents; and

WHEREAS, it is deemed advisable and in the public interest that said Amendatory Loan Agreement, Amendment No. 2, be approved and its execution authorized;

NOW, THEREFORE, be it resolved by the Board of Regents of the University of Nevada that said Amendatory Loan Agreement, Amendment No. 2, be and the same hereby is approved without reservation or qualification.

BE IT FURTHER RESOLVED that A. C. Grant, the Chairman of the Board of Regents of the University of Nevada, be and he is hereby authorized to execute said Amendatory Loan Agreement, Amendment No. 2, and Alice Terry, the Secretary thereof, be and he is hereby authorized to attest the execution of said Amendatory Loan Agreement, Amendment No. 2.

Motion by Mr. Arnold, seconded by Dr. Lombardi, carried unanimously by roll call vote that the above Resolution be adopted and that the Chairman and Secretary of the Board be authorized to sign on behalf of the Board.

#### 16. Fee for Individual Music Instruction

The Academic Committee, at its meeting on December 12, 1961, approved an increase for individual Music instruction in the Summer sessions from \$30 to \$50 per semester credit hour to make the program self-supporting. Dr. Armstrong recommended approval by the Board of Regents.

Motion by Mr. Arnold, seconded by Dr. Anderson, carried unanimously that the fee increase, as stated above be

approved, beginning with the Summer session, 1961.

#### 17. Student Activity Fee, Nevada Southern

Dean Carlson had forwarded to President Armstrong, with his approval, request of the Confederated Students of Nevada Southern to increase their student activity fee from twelve dollars (\$12) to fifteen dollars (\$15) per semester, beginning with the Spring semester 1962. One dollar of this increase is to be an additional allocation to the Inter-Collegiate Athletic Fund. Other student activities will also benefit from the increase.

Motion by Mr. Germain, seconded by Mr. Arnold, carried unanimously that the Student Activity Fee increase to \$15 per semester, effective with the Spring semester 1962, be approved.

#### 18. University Code

President Armstrong presented the revised University Code, which had been revised by committees of the Regents and of the Faculty and referred to the Regents at their last meeting for certain actions (item 25). It was then put to a

mail vote of the faculty and the vote was: 208 in favor,  
30 opposed, 1 abstained. Number of ballots mailed was 367.

Motion by Mr. Arnold, seconded by Mr. Broadbent, carried  
unanimously that the Revised University Code be approved.

#### 19. Personnel Recommendations

President Armstrong presented the following personnel  
recommendations:

##### COLLEGE OF AGRICULTURE

Appointment as follows:

Damaris Bradish as Assistant Home Agent for Clark County,  
effective December 4, 1961, at a salary rate of \$6250 based  
on twelve months' service (replacement of Mary C. Stanley).

Leave of Absence as follows:

Gayland Robison, Junior Agronomist, Agricultural Experiment  
Station, for two years beginning September 1, 1962, without  
pay, so that he may complete work towards the Ph. D. degree.



Change in Status and Contract as follows:

Charles H. Seufferle as Assistant Dean of the Max C. Fleischmann College of Agriculture, effective January 1, 1962, at a salary rate of \$11,400 based on twelve months' service (replacement for Eldon Wittwer, deceased).

In this capacity Dr. Seufferle will be responsible for the supervision of resident instruction in the College of Agriculture and the title, Associate Director for Resident Instruction, is hereby discontinued. Dr. Seufferle will also retain Chairmanship of the Department of Agricultural Economics. In his capacity as Assistant Dean, subject always to the approval of the Dean of the College of Agriculture, Dr. Seufferle will:

1. Be responsible for administration of the program of the School of Agriculture.
2. Be authorized to represent the Dean on committees or in attending meetings, either on or off Campus, except for those instances where the Dean's responsibility occurs in respect to his position as

Director of the Agricultural Experiment Station  
or Director of the Agricultural Extension Service.

3. Be responsible for coordination of resident instruction in the School of Agriculture and in the School of Home Economics.
4. Be responsible for any other duties or functions assigned by the Dean.
5. Represent the Dean's Office as necessary on general University matters.

#### COLLEGE OF ARTS AND SCIENCE

Reappointments as follows:

Elisabeth Smith Constantino as Lecturer in Mathematics at a salary of \$1020 for the Spring semester 1962.

Evelyn P. Falk as Lecturer in Mathematics at a salary of \$1020 for the Spring semester 1962.

Philip C. Bettler as Research Associate in Physics at a

salary of \$4545.45 for the Spring semester 1962.

Howard Joseph Hardardt as Lecturer in Journalism at a salary of \$300 for the Spring semester 1962.

Appointment as follows:

Lester Clarence Tilson as Graduate Assistant in Physics at a salary of \$1000 for the Spring semester 1962 (to fill an unfilled position).

Post Retirement Appointment as follows (as approved by the Academic Committee):

A. L. Higginbotham, Professor of Journalism, for the academic year 1962-63.

Resignation as follows:

Berthold K. Szirotny, Instructor in English, effective January 31, 1962, because of illness. On the basis of physician's certification that Mr. Szirotny will not be able to complete teaching services, sick leave on full pay has been granted until January 31, 1962.

## DESERT RESEARCH INSTITUTE

Appointments as follows:

Joy Leland as Administrative Assistant to the Director,  
effective November 1, 1961 at a salary rate of \$6000 based  
on twelve months' service (new position).

Robert Perthel, Jr. as Technical Assistant, effective  
December 1, 1961 at a salary rate of \$7000 based on twelve  
months' service (new position).

Albert James King as Graduate Assistant, effective November  
1, 1961 at a salary rate of \$1000 based on ten month's serv-  
ice (new position).

## COLLEGE OF EDUCATION

Appointments as follows:

Evelyn Mantle, Sparks High School, as Supervising Teacher  
at a salary of \$75 for the Fall semester 1961-62.

Mary Ellen Schwartz as Graduate Assistant in School Administration and Supervision for the period November 1, 1961 to January 31, 1962 at a salary rate of \$2000 based on ten months' service (replacement for Ken Fujii).

Release from Contract as follows:

Edwin H. Richardson, Assistant Professor of Education, in order that he may enter the military service on January 10, 1962, release from current contract to be effective January 15, 1962 with the understanding that he will be given consideration for possible reappointment after military service is completed.

#### LIBRARY

Appointments as follows:

Kei T. Befu as Catalog Assistant at a salary rate of \$4400 based on twelve months' service, effective November 13, 1961 (replacement for Naomi Hainey, transferred).

Marianne Jaffe as Technical Assistant, effective December 4, 1961 at a monthly salary of \$400 for the purpose of trans-

scribing the holograph journals of Alf Doten.

Naomi M. Hainey as Map Assistant, effective November 13, 1961 at a salary rate of \$4880 per year based on twelve months' service. Mrs. Hainey is transferring from the position of Catalog Assistant, with no change in salary (new position).

#### ORVIS SCHOOL OF NURSING

Reappointment as follows:

Herbert Bauer as part-time Lecturer in Public Health Administration for the Spring semester 1961-62 at a stipend of \$547.

Appointment as follows:

Marjorie J. Elmore as Professor of Nursing and Dean of the Orvis School of Nursing, effective April 1, 1962, at a salary rate of \$11,000 based on twelve months' service (replacement for Helen Gilkey, resigned).

NEVADA SOUTHERN REGIONAL DIVISION

4 appointments of Supervising Teachers for the Fall semester 1961-62.

12 appointments in the Spring semester 1961-62 Evening Division.

10 appointments in the Real Estate Seminars.

Post Retirement appointment as follows:

Mary C. Bordeaux, Lecturer in Foreign Languages, for the academic year 1962-63.

Leave of Absence as follows:

W. Glen Bradley, Instructor in Biology, without pay, for the academic year 1962-63 in order that he may pursue a doctoral program in Zoology at the University of Arizona.

#### STATEWIDE SERVICES

8 appointments in the National Defense Educational Act Project 1961-62.

8 appointments in the Off-Campus Program 1961-62.

4 appointments in the Fall semester 1961-62 Evening  
Division.

Motion by Dr. Lombardi, seconded by Mr. Arnold, carried  
unanimously that the personnel recommendations be approved.

Emeritus Status:

President Armstrong recommended that James J. Hill be given  
the title Professor and Director of Libraries, Emeritus, as  
recommended by Librarian Heron and Vice President Young, and  
approved by the Academic Committee.

Motion by Mr. Elwell, seconded by Mr. Arnold, carried  
unanimously that the recommendation be approved.

President Armstrong recommended approval of the following  
recommendations for promotion, effective July 1, 1962,  
as approved by the Academic Committee on January 4, 1962.

COLLEGE OF AGRICULTURE



Anthony L. Lesperance, Junior Nutritionist to Assistant

Nutritionist, Agricultural Experiment Station.

D. W. Marble, Assistant Veterinarian to Associate Veterin-

arian, Agricultural Experiment Station.

Georgia Wheeler, Home Agent Rank I to Home Agent Rank II,

Agricultural Extension Service.

Geroline Coleman, Home Agent Rank I to Home Agent Rank II,

Agricultural Extension Service.

Agnes Sorenson, Home Agent at Large Rank I to Home Agent

at Large Rank II, Agricultural Extension Service.

#### COLLEGE OF ARTS AND SCIENCE

Bernard A. Anderson, Associate Professor of Speech and

Drama.

W. K. Macy, Associate Professor to Professor of Music.

John Carrico, Associate Professor to Professor of Music.

Harold Goddard, Assistant Professor to Associate Professor  
of Music.

H. Jennings Woods, Assistant Professor to Associate Profes-  
sor of English.

Harry M. Chase, Assistant Professor to Associate Professor  
of History and Political Science.

\*Rodney V. Connor, Instructor to Assistant Professor of  
English.

\*Myron Ochshorn, Instructor to Assistant Professor of  
English.

\*Arthur Hastings, Instructor to Assistant Professor of Speech  
and Drama.

\*Paule-Colette Tisserand, Instructor to Assistant Professor  
of Foreign Language.

\*John D. Born, Instructor to Assistant Professor of History  
and Political Science.

\*Stanley Pearl, Instructor to Assistant Professor of History  
and Political Science.

\*Jack D. Edwards, Instructor to Assistant Professor of  
History and Political Science.

Alex Simerenko, Instructor to Assistant Professor of  
Sociology (Psychology Department).

Noel E. Craun, Jr., Assistant Professor to Associate  
Professor of Military Science (to be effective February 1,  
1962).

#### COLLEGE OF BUSINESS ADMINISTRATION

Walter S. Palmer, Jr., Associate Professor to Professor of  
Business Administration.

Kathryn H. Duffy, Assistant Professor to Associate Professor  
of Business Administration.

#### MACKAY SCHOOL OF MINES

Laurence H. Beal, Assistant Mining Geologist, to Associate  
Mining Geologist, Nevada Bureau of Mines.

Paul A. Weyler, Junior Chemist to Assistant Chemist, Nevada  
Mining Analytical Laboratory.

#### SOUTHERN REGIONAL DIVISION

\*Clarence N. Stone, Instructor to Assistant Professor of  
Political Science.

\*Nelson Williams, Instructor to Assistant Professor of  
Biology.

Jewel C. Mc Kay, Deputy Director of Admissions, Rank II to  
Rank III.

#### LIBRARY

La Mar R. Smith, Circulation Librarian Rank I to Rank II.

Martin Dickstein, Acquisition Librarian Rank I to Rank II.

Richard M. Palcanis, Catalog Librarian, Rank I to Rank II.

\*Promotion contingent upon completion of all requirements

for the Ph. D. degree by September 1, 1962.

Motion by Mr. Arnold, seconded by Dr. Lombardi, carried  
unanimously that the promotions to be approved as recom-  
mended.

Dr. Armstrong presented recommendations for tenure as ap-  
proved by the Academic Committee on December 12, 1961, as  
follows:

#### COLLEGE OF AGRICULTURE

Agnes Sorenson, Agent at Large, Agricultural Extension  
Service

James Hunter, Junior Animal Husbandman, Agricultural  
Experiment Station

#### COLLEGE OF ARTS AND SCIENCE

James L. Tigner, Department of History and Political Science

Richard T. Dankworth, Department of Health and Physical  
Education and Recreation

Hugh N. Mozingo, Department of Biology

Robert E. Clute, Department of History and Political Science

Richard C. Sill, Department of Physics

Harold Goddard, Department of Music

#### STUDENT AFFAIRS

Samuel M. Basta, Dean

#### SOUTHERN REGIONAL DIVISION

Paul C. Harris, Jr., Department of Speech and English

#### MACKAY SCHOOL OF MINES

John N. Butler, Department of Metallurgy

Robert C. Horton, Nevada Bureau of Mines

Laurence H. Beal, Nevada Bureau of Mines

Motion by Dr. Anderson, seconded by Mr. Arnold, carried  
unanimously that tenure be granted to the above individuals,  
effective July 1, 1962.

President Armstrong also presented recommendations for

tenure as approved by the Academic Committee on January 4,  
1962, as follows:

Thomas D. O'Brien, Professor of Chemistry, Graduate School

Wendell A. Mordy, Professor of Atmospheric Physics, Desert

Research Institute

Floyd C. Scritchfield, Associate Professor of Education,

Nevada Southern Regional Division

Discussion followed concerning tenure for Professor Mordy  
and Dean O'Brien in view of the shortness of their period  
of service at the University of Nevada.

The meeting recessed at 12:45 P.M. for luncheon.

The recessed meeting was called to order at 2:30 P.M. by Chairman  
Grant.

Motion by Mr. Germain, seconded by Mr. Arnold, carried  
unanimously that Floyd C. Scritchfield be granted tenure  
effective July 1, 1962.

Further discussion by Dr. Armstrong brought out the fact  
that Dean O'Brien and Professor Mordy had been approved in

regular meeting of the Academic Committee and that the procedure followed was in accord with the University Code, adopted by the Board of Regents. The Regents went on record as wishing to discourage the faculty from bringing forth recommendations for tenure when period of service at the University of Nevada is short.

Motion by Dr. Lombardi, seconded by Mrs. Magee, carried with a show of hands that tenure be granted to Professor Mordy and Dean O'Brien effective July 1, 1962. Vote: 5 in favor, 3 opposed; Mr. Germain passed his vote.

#### 20. Working Budget, Funds 1, 2 and 3 for 1962-63 Fiscal Year

Copies of the proposed budget had previously been mailed to the Regents for their information and study. President Armstrong summarized the proposed budget, including the need for an increase in registration fees and out-of-state tuition, with the assistance of graphic slides. He noted that out-of-state students now comprise 27% of the matriculated enrollment on the Reno Campus and 23% of the total enrollment on both Campuses; and that 32% of the new students enrolling for the Fall semester, 1961, were non-residents.

It is expected that the new tuition rates will cause a



leveling off of this increase in out-of-state students.

The proposed budget requests expenditure authorization of \$6,678,633 for General University Operation (Fund No. 1), \$271,346 for U. S. D. A. State Agricultural Experiment Stations (Fund No. 2, Federal Monies), and \$230,256 for U. S. D. A. Agricultural Extension Service (Fund No. 3, Federal Monies) for a total budget of \$7,180,234 for the 1962-63 fiscal year.

President Armstrong stated that after thorough review of the Dean's requests he had cut \$352,861 from the \$7,031,494 requested for Fund No. 1, but that his request was still \$376,968 more than the estimated revenue available at present rates for fees and tuition; hence, the recommendation for increases in these rates.

The budget calls for expenditure of \$490,447 more than is included in Section 1 of the Authorized Expenditure Act of the last legislative session. The statute provides that the Director of the Budget, with the approval of the Governor, may authorize the augmentation of the amount authorized for expenditure by a given Department or Institution.

Fee and tuition changes recommended are as follows, to be effective beginning with the Fall semester, 1962:

	Present	Proposed
Consolidated Fee	Per Sem	Per Sem
-----	-----	-----
(Undergraduate, 7 or more credits)		
Registration Fee	\$73.00	\$100.00
A. S. U. N. Fee	17.50	17.50
(C. S. N. S. Fee, So. Reg. Div.)	(12.00)	(12.00)
Student Union Fee, Reno	5.00	5.00
Health Fee, Reno	8.00	8.00
(Health Fee, So. Reg. Div.)	(2.00)	(2.00)
	-----	-----
Total Reno	\$103.50	\$130.50
Total Southern Regional Division	\$ 87.00	\$114.00*

Consolidated Fee

(Graduate, 7 or more credits)

Registration Fee	\$ 85.00	\$115.00
Other Fees	Optional	Optional

Present    Proposed

Part-Time Student Registration Fee    Per Crd    Per Crd

	Present	Proposed
(6 credits or less)		
Resident Undergraduate	\$ 11.00	\$ 15.00
Non-Resident Undergraduate	11.00	30.00
Resident Graduate	11.00	16.00
Non-Resident Graduate	11.00	32.00

	Present	Proposed
Non-Resident Tuition	Per Sem	Per Sem

	Present	Proposed
(7 or more credits)		
Undergraduate	\$150.00	\$300.00
Graduate	150.00	300.00

	Present	Proposed
One-Time Only Fees		

Admission Fee (in lieu of		
Application Fee)	\$ 10.00**	\$ 5.00
Matriculation	5.00	5.00

	Present	Proposed
Late Registration Fee		
1st day after close of registration	\$ 0.00	\$ 5.00

2nd day after close of registration	1.00	10.00
3rd day after close of registration	2.00	15.00
4th day after close of registration	3.00	20.00
5th day after close of registration	4.00	25.00
After 5th day	5.00	25.00

Diploma Fees	Present	Proposed
-----	-----	-----
Certificate and diploma	\$ 8.00	\$ 5.00
Bachelor's degree	8.00	8.00
Master's degree	8.00	15.00
Doctor's degree	8.00	25.00
Mailing Fee (if applicable)	1.00	1.00

Income Derived from Registration Fee and Tuition

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Registration Fees	\$ 502,532	\$ 688,400
Tuition	191,100	382,200
	-----	-----
Total Income	\$ 693,632	\$1,070,600
Increase over present schedule		376,968

Motion was made by Mr. Crumley and seconded by Mr. Arnold,

that the budget and the fee and tuition schedule be approved and that the Administration be authorized to request of the Governor authority to spend additional amount of \$490,447.

\* Effective with Spring semester 1962, increased to \$117.00 in accord with item 20 of these minutes.

\*\*Would have been effective September 1962, and would have been refundable if student admitted.

In further discussion, Mr. Germain noted the amount indicated for an Assistant Dean at Nevada Southern and expressed his belief that it was not sufficient. Mr. Crumley called attention to the fact that salary matters will be reviewed by the Regents' Salary Committee and certain salary items will be given special consideration.

Motion carried by roll call vote, with Regents Elwell and Germain voting "no" and all other Regents voting "aye".

## 21. Non-Profit Educational Corporation

President Armstrong presented a proposal made by Mr. C. D. Brown, as Chairman of the Endowment and Development Commit-

tee for Nevada Southern, for the establishment of a "Nevada Southern Foundation, Inc. for the purpose of receiving and accepting bequests, contributions, gifts and donations for educational purposes, and to manage, invest and disburse funds acquired by the Corporation provided the receipt and disbursement of such funds shall be for the use and benefit of, and for the upbuilding and welfare of, the Southern Regional Division of the University". Mr. Porter reported that there were certain tax aspects which needed further study. Mr. Grant asked Mr. Porter to review the proposal and to give an opinion in writing for their guidance, should such a Foundation become necessary or desirable in the future.

## 22. Citizens' Advisory Committee, Mackay School of Mines

President Armstrong presented the request of Dean Scheid that the following individuals be appointed to serve as the Citizens' Advisory Committee for the Mackay School of Mines for a term ending Commencement, 1964, and recommended approval.

Henry R. Burch, Asst. General Manager, The Anaconda Co.,  
Weed Heights

William J. Coulter, President, Viola Vestal Coulter Foundation, Crystal Bay, Lake Tahoe, Nevada (retired, formerly Vice President of Western Operations for Climax Molybdenum Co.)

E. Don Dilling, Supervisor, Development Engineering Division, Titanium Metals Corp. of America, Henderson

Augustus M. Dixon, Mine Superintendent, Basic, Inc., Gabbs (University of Nevada, 1928, B. S.)

Dr. Thomas E. Eakin, Geologist, Ground and Surface Water Branch, U. S. Geological Survey, Carson City

Fred D. Gibson, President, Pacific Engineering & Production Co., of Nevada, Henderson

Roy A. Hardy, Reno (University of Nevada 1910 B. S., 1945 Hon. M. S.; Consulting Engineer; member Governor's Mining Advisory Board)

Gerald B. Hartley, Jr., Reno (University of Nevada 1943; Mine Operator)

William H. Hisle, General Manager, Getchell Mine, Inc.,

Golconda, Nevada

Harvey R. Humphrey, Silver Peak, Nevada (Mine Operator)

John W. Kenney, Jr., General Works Manager, The Eagle-Picher

Co., Reno

Modesto L. Leonardi, Manager Plant Production, American

Potash & Chemical Corp., Trona, California (University of

Nevada 1939 B. S., 1954 E. M.)

Fred Lohse, Reno (University of Nevada 1930 B. S.; formerly

Research Engineer with Kaiser Industries)

John C. Mac Donald, Manager, U. S. Lime Products Div., The

Flintkote Co., Henderson

Keith Madill, Manager, Simplot Silica Products, Inc.,

Overton, Nevada

M. J. O'Shaughnessy, General Manager, Kennecott Copper

Corp., Mc Gill



Charles A. Steen, Utex Exploration Company, Reno

Dr. Robert E. Wallace, U. S. Geological Survey, Menlo Park,  
California (Liaison Officer, U. S. G. S. - Nevada Bureau  
Mines Cooperative Program)

James R. Wilson, Director of Exploration, The Anaconda Co.,  
Reno (member Governor's Mining Advisory Board)

Motion by Mr. Arnold, seconded by Dr. Anderson, carried  
unanimously that the committee membership be approved and  
that the President be authorized to invite these individuals  
to serve.

23. Trinity Church Property, Las Vegas

Dr. Armstrong discussed recent developments. It had been  
agreed that appraisal of the land would be made by two  
independent appraisers, and this has now been accomplished.  
A matter has come to the attention of the Regents and the  
Administration regarding a proposed flood control program  
which might affect the use of the land. This was discussed  
and Mr. Rogers showed on a sketch of the area where the pro-

posed drainage canal would cut through University property.

Mr. Grant suggested that the Board go on record as requesting the President to work with the County Commissioners and the Engineers to attempt to have the proposed drainage canal straightened so as not to hamper the use of the northwest area of the Campus.

Motion by Mr. Arnold, seconded by Dr. Anderson, carried unanimously that the President write a letter embodying the request that the canal be straightened, and asking that no action be taken by the County Commissioners in this matter without a hearing by University Officials.

#### 24. President's Informal Report

President Armstrong reported for information the following items:

- a) Minutes of the Board of Regents have been micro-filmed and the micro-films are stored in a fireproof safe in the Office of the Business Manager. Bound volumes of the original minutes are stored in a fireproof safe in the Office of the President.

- b) Two copies of a report were received from Cresap, McCormick & Paget by Mr. Crumley, constituting a draft of the proposed revisions in policy and procedure for the Board of Regents. President Armstrong, Dr. Young, and Mr. Humphrey have reviewed the report, and one copy will be circulated among the Regents, with action concerning it to be taken at a later meeting.
- c) Leave of absence records are now being kept and are subject to periodic audit by the Personnel Office and/or the Business Office in keeping with the Policy on Leaves of Absences and Related Matters adopted by the Board of Regents.
- d) Cornerstone ceremonies will take place at 1:30 P.M. on Sunday, January 7, 1962, for the Science Technology building and for the Physical Education building on the Las Vegas Campus. Masonic Lodge has charge of the ceremonies. Dean Carlson will be the orator.

## 25. Association of Governing Boards

A meeting of the Association of Governing Boards of State

Institutions and another "School for Regents" will be held in San Francisco March 19-21. Mrs. Magee and Dr. Lombardi, both of whom have attended such meetings, urged that members of the Board plan to attend.

#### 26. Dr. Anderson's Informal Report

Dr. Anderson reported informally the following:

- a) Since the University, as a public service and in its function as a cultural center of the State, should make every effort to inform the public of events which are to take place on the Campus of a cultural nature, suggested approaching the newspapers to see if they would be willing to carry regularly a calendar of such events at the University. Mr. Laxalt will attempt to improve such channels of information to the public.
  
- b) That a continual history be kept of the University of Nevada, so that the history will be complete and accurate. He suggested the attempt be made to formulate a chapter each year.
  
- c) That the University become the "history center" for the

State of Nevada, so that the history of the State will be recorded promptly and accurately. The matter was discussed and it was agreed to give it further thought. It would be necessary, it was noted, first to talk with the Governor, and secondly to seek an appropriation from the Legislature.

d) The Western Commission of Higher Education will hold a meeting in Denver, Colorado, on January 12 and 13 on "Regional Manpower in the West". A study was made which showed that there may be a shortage of manpower in the years to come in the medical fields. The Commonwealth Fund is financing the meeting to study the advisability of a Medical School supported by the States of Wyoming, Nevada, Idaho and Montana (none of which have Medical Schools at the present time). Dr. Anderson asked for views from the Regents as to whether or not they believe Nevada might be interested so that he might report at the meeting. After some discussion, Mr. Grant asked Dr. Anderson to bring back to the Board more detailed information on which the Regents might base their discussion and opinion.

The next meeting of the Board was set for Saturday, March 3,  
1962, in Reno, at which time salary recommendations will be  
presented to the Board.

The meeting adjourned at 4:25 P.M.

A. C. Grant

Chairman

Alice Terry

Secretary